

Colegio de San Juan de Letran Calamba
Brgy. Bucal, City of Calamba, Laguna

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION
Major in HUMAN RESOURCE MANAGEMENT

Curriculum Year 2018-2019

COURSE CODE	COURSE TITLE	Lec		Lab		TOTAL	PRE-REQUISITES/ CO-REQUISITES
		Units/Hrs	Units	Units	Hrs		
FIRST YEAR, First Semester							
BLW063	Business Law (Obligations and Contracts)	3				3	
FIL083	Komunikasyon Sa Akademikong Filipino	3				3	
GEC013	Science, Technology, and Society	3				3	
GEC053	Art Appreciation	3				3	
MNGT053	Human Resource Management	3				3	
NSTP1-18	National Service Training Program 1	3				3	
PE002-18	Physical Fitness and Related Activities	2				2	
RELED051	The Catholic Christian Faith	1				1	
	Total	21				21	
FIRST YEAR, Second Semester							
FIL093	Pagbasa at Pagsulat Tungo sa Pananaliksik	3				3	FIL083
GEC033	Mathematics in the Modern World	3				3	
GEC073	Ethics	3				3	
HRM033	Labor Law and Legislation	3				3	BLW063, MNGT053
NSTP2-18	National Service Training Program 2	3				3	NSTP1-18
PE022-18	Rhythmic Activities	2				2	PE002-18
	Total	17				17	
SECOND YEAR, First Semester							
ECO023B	Basic Microeconomics	3				3	GEC033
GEC023	Mga Babasahin Hinggil sa Kasaysayan ng Pilipinas	3				3	
GEC063	Purposive Communication	3				3	
HRM023	Administrative and Office Management	3				3	MNGT053
PE032-18	Individual/Dual Sports	2				2	PE002-18
RELED063	Contemporary Issues in Christian Marriage	3				3	RELED051
RZL023	Buhay at Mga Akda ni Rizal	3				3	
	Total	20				20	
SECOND YEAR, Second Semester							
BusEd083	Good Governance and Social Responsibility	3				3	GEC073
FIL113	Panitikang Filipino	3				3	FIL093
GEC003	Understanding the Self	3				3	
GEC043	The Contemporary World	3				3	
HRM043	Recruitment and Selection	3				3	HRM033, MNGT053
PE042-18	Team Sports	2				2	PE002-18
RELED073	Contemporary Issues About Church and Human Society with Immersion	3				3	RELED051
	Total	20				20	
THIRD YEAR, First Semester							
HRM053	Employee Training and Development	3				3	HRM043
HRM073	Labor Relations and Negotiations	3				3	HRM033, co-req HRM173
HRM173	Employee Relations and Services	3				3	HRM033, co-req HRM073
LQEC343	Letran Quality Enrichment Course 34	3				3	
MNGT273	International Business and Trade	3				3	BLW063, ECO023B
TAX013B	Income Taxation	3				3	BLW063, GEC033
	Total	18				18	
THIRD YEAR, Second Semester							
BusRes013	Business Research	3				3	HRM053, HRM173 co req HRM-TH1
HRM063	Performance Management System	3				3	MNGT053, co-req HRM083, HRM093B
HRM083	Organization Development	3				3	HRM053, HRM173 co-req HRM063, MNGT253
HRM093B	Compensation Administration	3				3	MNGT053, HRM033, co-req HRM063
HRM-TH1	Thesis 1 (Research Proposal)	3				3	co req BusRes013
LQEC353	Letran Quality Enrichment Course 35	3				3	LQEC343
MNGT253	Strategic Management	3				3	MNGT053, co-req HRM083
MNGT263	Operations Management (TQM)	3				3	HRM023, HRM033
	Total	24				24	
FOURTH YEAR, First Semester							
HRMELEC-1	Entrepreneurial Management	3				3	MNGT253, MNGT273
HRMELEC-2	Managerial Accounting	3				3	MNGT253, MNGT263
HRMELEC-3	Project Management	3				3	MNGT253, MNGT263
HRMELEC-4	Personal Finance	3				3	BLW063, GEC073, TAX013B
HRM212	Human Resource Information System (HRIS)	2				2	HRM093B, co req HRM211L
HRM211L	Human Resource Information System (HRIS) Lab		1		3	1	HRM093B, co req HRM212
HRM223	Special Topics in Human Resource Management	3				3	HRM063, HRM083, HRM093B
HRM-TH2	Thesis 2 (Presentation and Submission of Research Paper)	3				3	HRM-TH1
LQEC363	Letran Quality Enrichment Course 36	3				3	LQEC353
	Total	23	1		3	24	
FOURTH YEAR, Second Semester							
HRM-PRC6	*Internship (600 hrs)	6				6	LQEC343, LQEC353, LQEC363
LQEC373	Letran Quality Enrichment Course 37	3				3	LQEC363
	Total	9				9	
GRAND TOTAL		152	1	3		153	

*Practicum - No simultaneous enrollment is allowed except LQEC373 which is an institutional mandate.